

APR 5 1967

MEMO TO: HAO Staff

9 March 1967

FROM: John Firor

SUBJECT: NCAR Laboratory Dedication

A formal dedication of the new NCAR laboratory will be held on May 9 here in Boulder. There will be a certain amount of ceremony with speeches, luncheons, dinners, etc. and visits by a number of out-of-town dignitaries. Visitors will include staff members of the National Science Foundation, scientists from our Board of Trustees and from other scientific institutions, perhaps congressmen and other government officials, etc. Walt has asked that we help and participate in carrying through these dedication ceremonies.

In particular the following kinds of help and volunteers are needed.

- A. Members of the scientific staff who would like to help take care of visiting scientists and other dignitaries should make their willingness known to Ed Wolff. At this moment it is hard to estimate how much help will be needed, but a certain number of trips to the airport, escorting around Boulder, etc. will be required.
- B. Ed Wolff and Ann Scott are organizing a number of committees to oversee various aspects of the ceremony to make sure that everything runs smoothly during the entire day. I have told Ed and Ann to feel free to request help from any of the HAO staff for these chores, and I know that they would appreciate any volunteering you would like to do to get things started.

END OF MEMO

*Ed, let me know if I can  
be of use*

*Joe Rush*

*John: Joe was, of course, very much involved in  
early planning, the Baker dinner, etc. and it would  
be nice if he had a good slot in an afternoon.*

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